

KERN COUNTY CIVIL EFILING GUIDE

First Legal has created this resource to assist our clients with electronic eFiling. The information contained within this guide was extracted from the official court website, local rules, and the vast experience of our concierge eFiling team.

System Information

- **System**
 - Odyssey
- **Mandatory**
 - Civil

Helpful Links

- **Civil Website**
 - [Superior Court of Kern County \(ca.gov\)](#)
- **Civil FAQ**
 - [Superior Court of Kern County \(ca.gov\)](#)
- **Civil Email Form**
 - [Superior Court of Kern County \(ca.gov\)](#)
 - **NOTE:** Must use email form to obtain signed orders from the Court; they are NOT returned electronically/through the system

Filing Requirements

- **MB Size Limits**
 - 25MB per document
 - 50MB per submission
- **Formatting**
 - Bookmark
 - Preface document description with next hearing date
 - Example: HRG 11/1/2022 Opposition to Motion
- **Exceptions List**
 - Any document(s) related to Appeals
 - Notice of Appeal, Designation of Appeal etc.
 - Elder Abuse
 - Gun Violence Actions
 - Sister-state Judgment Case Initiation

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Submission Requirements

- **Appeal Fees**
 - Walk-In (All)
 - **Cannot eFile any appeals documents**
- **Under Seal**
 - Walk-in
- **Motions with Oppositions**
 - Must be submitted in *separate* envelopes
- **Case Initiation - Out of State Depo Subpoenas**
 - DO NOT require a Civil Case Cover Sheet
 - Use Case Type “Unlimited” and Category “Miscellaneous-Civil”

For any questions or comments about the information provided, please connect with us [here](#). We also welcome your suggestions for other information that can improve this resource!