

# SAN DIEGO COUNTY PROBATE EFILING GUIDE

First Legal has created this resource to assist our clients with electronic eFiling. The information contained within this guide was extracted from the official court website, local rules, and the vast experience of our concierge eFiling team.

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## System Information

- **System**
  - CCMS
- **Mandatory**
  - Probate

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## Helpful Links

- **Case Access**
  - [San Diego Superior Court - Register of Actions \(ca.gov\)](#)
- **Probate eFiling**
  - [Probate Division E-Filing | Superior Court of California - County of San Diego](#)

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## Filing Requirements

- **MB Size Limits**
  - 35 MB/document
  - 60 MB/submission
- **Formatting**
  - Text-search
  - Bookmark
- **Exceptions List**
  - Original Wills & Codicils
  - Undertaking/Surety Bonds
  - Settlement Conference Brief/Statement
  - Documents filed Under Seal
  - Exhibits that are physical objects, which otherwise may not be comprehensibly viewed in an electronic format must be lodged and will not be filed
  - Full Notice of Lodgment [submit only pleading, no exhibits]



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## Submission Requirements

- **Notice of Lodgment**
  - Only submit Pleading, REMOVE EXHIBITS
    - Full Notice of Lodgment with Exhibits is sent OTC
- **Appeal Fees**
  - Walk in (all)
  - The appeals documents are still filed via eFiling
- **Sealed Documents**
  - Walk in
- **Court Reporter Fees**
  - N/A

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For any questions or comments about the information provided, please connect with us [here](#). We also welcome your suggestions for other information that can improve this resource!